

The meeting was called to order at 6:30 PM. In attendance, (all by ZOOM app) were: Pastor Sally and Crosby Johnson, Sue Crone, Sharon Meade, Pastor Marti Peterson, and Gregg Peters. Mike and Wanda Bentzel were absent. Pastor Steve Fitzpatrick was our guest for this meeting, he is the Exec. Director of Herald of Faith, a non-profit corporation, and works with many non-profits to help them get started correctly and ensure they are following proper guidelines with the IRS and their states and countries. Sec. Gregg welcomed all, and Pastor Marti opened with prayer. Minutes of the Sept. 10 meeting were reviewed and accepted (Motion-Sharon, 2<sup>nd</sup>-Sue). Treasurer's report showed the Van Fund Balance now stands at \$ 6,737.37, with our total account balance at \$ 6,847.28.

Gregg reported that our IRS determination letter has been received, and we are now officially an IRS 501(c)(3) Public Charity. He is now working on our State of PA Sales and Use Tax exemption form. A motion was made by Sue that our minutes should reflect that the board approved collecting donations for Christmas ornaments, the suggested donation amount being \$10.00 per ornament, however that amount of donation is NOT required to receive an ornament, and donations for ornaments will NOT be tax deductible to the donors. This motion was seconded by Gregg and approved by the board. The board also approved the following statement to be placed on our Facebook and webpage: "100% of funds donated go towards fulfilling the vision and purpose of Hearts and Hands for Jesus. Our current project is raising funds for a newer van for our missionaries Sally and Crosby Johnson."

Pastor Sally reported that 4 new tires were purchased for the van, and a new door handle is ordered for the sliding door. If the handle does not work, the van may not pass inspection. Donations have been received from Friends of Limon and others to help with the van repairs, and graduation expenses for those children who need help with expenses. All were asked to keep these things in prayer. Sue reported that she is going to go ahead with her donation calendar for November and some other board members indicated they may use the calendars in their churches and with friends as well. Sue also continues to work with a friend of hers on having a logo designed for us for use on business cards, letterhead, etc.

Sally reported that Harvest Tabernacle will be holding a Health Fair on November 18<sup>th</sup> and 19<sup>th</sup>. Doctors and other personnel will be performing health screenings and providing services for attendees. Sally asked that we keep the success of the Fair in our prayers.

Steve Fitzpatrick shared some strategies for the success and safety of our Non-Profit Corporation. Some dos and do nots were shared and Steve recommended several books, (The Ask, and Fundraising for Dummies) that should be read by our board if possible. All board members thanked Steve for his caring and helpful advice.

The next meeting of the board was scheduled for Sunday, November 12, 2017 at 5:30 PM US ET. Pastor Steve closed us in prayer, and the Meeting was adjourned at 7:40 PM.

Respectfully submitted,  
Gregg Peters, Secretary / Treasurer